

# Asheville Quilt Guild

## Expense Voucher

Please mail completed voucher to:

Laura Suich, 962 Asbury Rd, Waynesville, NC 28785

Or: Scan & email voucher and backup to [treasureragg@gmail.com](mailto:treasureragg@gmail.com)

\*Check#:

\*Date Paid:

**NOTE:** If you are reporting Quilt Show expenses, please use the **Quilt Show Expense Voucher** form

submitted by: \_\_\_\_\_

Date: \_\_\_\_\_

Make check payable to: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**List Expense Account, Description/Purpose, Amount below and attach receipts (staple to back of form)**

Account (see partial list below)	Purpose/Description	Amount
	<b>TOTAL:</b>	

<b>Budget Expense Accounts</b>	Community Quilts	Equipment	Guild Projects	Historian	Hospitality
	Library	Membership	Mentorship	Newsletter	
	Programs and Workshops		Publicity	Ways and Means	