

How to Cancel a Commitment in I-Volunteer

1. Go to the I-Volunteer Website and on the first page in the lower left hand corner you will see a link to your commitments and click on that link:



2. You will then see a list of your commitments:

Commitments: 4

**** Indicates a commitment confirmed within the last 24 hours.**

AQG_September_Show 2019 - Silent Auction - Thu, Sep 26 2019 - Silent Auction Set Up - 10:00AM - 1:00PM (Shirley Parkin)

AQG_September_Show 2019 - Guild Membership - Fri, Sep 27 2019 - Guild Membership Table - 11:00AM - 1:00PM (Shirley Parkin)

AQG_September_Show 2019 - Product Raffle - Fri, Sep 27 2019 - Product Auction Day 1 - 9:00AM - 11:00AM (Shirley Parkin)

AQG_September_Show 2019 - Silent Auction - Sun, Sep 29 2019 - Silent Auction Day 3 - 3:00PM - 5:00PM (Shirley Parkin)

3. Click on the commitment you wish to cancel.
4. At the bottom of the screen, click on "CANCEL" and confirm.

A screenshot of a web browser displaying the I-Volunteer website. The browser's address bar shows the URL: aqg.volunteer.com/participant#CommitmentViewPlace:CommitmentView. The page content is divided into a left sidebar and a main content area. The sidebar contains a user profile for "shirley.s.parkin@gmail.com" and lists "Upcoming Commitments" and "Prior Commitments". The main content area shows details for a commitment: "Slot: AQG_September_Show 2019 - Silent Auction - Thu, Sep 26 2019 - Silent Auction Set Up - 10:00AM - 1:00PM", "Hours: 3.00 committed.", "Task: Silent Auction", and "Task Date: Thu, Sep 26 2019". The "Instructions" section contains text about responding to a confirmation email and participating in a silent auction. At the bottom of the page, there are buttons for "Back", "Cancel", "Edit My Prompts", "Notify", "Map", and "Add to Calendar". A large red arrow points to the "Cancel" button.